

REGULAR CALLED MEETING
City Council
March 10, 2020

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, March 10, 2020, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Draco Miller	:	Mayor Pro Tem
HD Jones	:	Councilman – Ward 1
Ed McMillian	:	Councilman – Ward 2
Larry Mathis	:	Councilman – Ward 3
Walker Willey	:	Councilman – Ward 5
Emily Crawford	:	City Manager
Christi Wynn	:	City Secretary

with Mayor, Stephen E. Haynes absent, constituting a quorum of the City Council.

CALL TO ORDER: Mayor Pro Tem Miller called the meeting to order.
PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Councilman Willey.
INVOCATION: Invocation was given by Councilman Mathis.
ITEMS TO BE WITHDRAWN: None
INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS: None

CITIZENS PRESENTATIONS:

Albert Salazar spoke about his desire to open a halfway house for those that are coming out of incarceration in order to help them become a part of a productive society by teaching them life skills. He is planning a luncheon. The time and place are to be determined.

APPROVAL OF MINUTES:

A motion was made by McMillian, seconded by Mathis, to approve the minutes of the Regular Called Meeting on February 25, 2020, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Assistant Finance Director, Melanie Larose, was present for questions regarding the checklist. A motion was made by McMillian, seconded by Willey, that the Claims and Accounts dated through March 6, 2020, be approved for payment as submitted. Upon vote, motion carried unanimously.

PUBLIC HEARING:

Conduct a public hearing and consider authorizing the City to match funds on a grant replacing generators at Fire Station 2, City Hall, and Round Mountain.

Mayor Pro Tem Miller opened the public hearing.

Fire Marshal, Buddy Preston, stated that on November 13, 2019, the City Manager was contacted by Homeland Security Planner Toby Virden with WCTCOG about an upcoming grant to equip critical infrastructure with generators. On December 9, 2019, city staff met with Mr. Virden to discuss, and document the needs of the City of Brownwood. Some of the areas in need of Emergency Generators that were identified are Fire Station #2 (Generator has been out of service since 2018), Brownwood City Hall (No backup generator for computer servers) and Round Mountain (Communications Repeaters). The Homeland Security Grant is a 75%-25% matching grant. The City of Brownwood will be responsible for 25% of the total cost of the finished project. The City can use a combination of in-kind work to offset the 25%, by doing part of the work from in house labor. The total amount of the grant requested for Fire Station 2 is \$9,553, with the 25% matching funds of \$2,388.25, City Hall is \$21,928.60, with matching funds of \$5,482.15, and Round Mountain is \$9,513.77, with matching funds of \$2,378.45. The total matching funds for all locations are \$10,248.85. A requirement of the grant is to hold a public hearing. Finance Director, Walter Middleton, requested that the funds come from reserves and not through maintenance budgets.

Mayor Pro Tem Miller closed the public hearing. A motion was made by Mathis, seconded by Willey, to authorize the City to contribute funds on a grant replacing generators at Fire Station 2, City Hall, and Round Mountain. Upon vote, motion carried unanimously.

ORDINANCES AND RESOLUTIONS:

Consider an ordinance on first reading lowering the speed limit to 30 mph on Milam Drive between Albert Sidney Johnson Drive (FM 2376) and Indian Creek Drive.

GIS Coordinator, Gary Hurtado, stated that a member of Council expressed receiving requests to lower the speed limit on Milam Drive due to the number of pedestrians crossing. Many of the pedestrians are students involved in athletic events walking from the stadium grounds to the ball fields and Aquatic Center. There have also been additional requests from the public on Facebook expressing concerns regarding the current speed. Staff recommends establishing a speed zone limit of 30 mph on Milam Drive from Albert Sidney Johnson Drive (FM 2376) to Indian Creek Drive. Councilman McMillian expressed concern that the 30 mph zone went too far. City Manager Crawford stated that staff discussed having two different speeds but thought it would cause confusion in that short of a distance.

Mayor Pro Tem Miller asked the City Secretary to read the ordinance. After the reading of the ordinance, a motion was made by Willey, seconded by Mathis, to approve an ordinance on first reading lowering the speed limit to 30 mph on Milam Drive between Albert Sidney Johnson Drive (FM 2376) and Indian Creek Drive. Upon vote, motion carried unanimously.

ORDINANCE NO. 20-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BROWNWOOD, TEXAS, ESTABLISHING A 30 MPH SPEED LIMIT ON MILAM DRIVE BETWEEN ALBERT SIDNEY JOHNSON DRIVE (FM 2376) AND INDIAN CREEK DRIVE; WHICH WOULD REPLACE THE EXISTING SPEED LIMIT OF 45 MPH FROM THE INTERSECTION OF ALBERT

SIDNEY JOHNSON (FM 2376) TO A POINT 1,565' EAST; AND REPLACE THE EXISTING SPEED LIMIT OF 40 MPH FROM A POINT 1,565' EAST OF ALBERT SIDNEY JOHNSON DRIVE (FM 2376) TO THE INTERSECTION OF INDIAN CREEK DRIVE; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR CONVICTION OF ANY VIOLATION THEREOF; PROVIDING A SEVERABILITY CLAUSE; A SAVINGS CLAUSE; AND SETTING AN EFFECTIVE DATE.

REQUESTS AND PRESENTATIONS:

Discuss the City Personnel Rules and Regulations Policy regarding weapon control and violence prevention.

City Manager Crawford stated that City staff and administration have been discussing the ability for employees (with a state license to carry) to conceal carry a handgun while on duty. We have researched polices from Abilene and San Angelo and have drafted a policy, personnel rule, and a firearms workforce safety course. The goal of the conceal carry policy is to provide an additional level of safety for employees. We must consider the various job duties of employees and the ability to conceal carry without interference or distraction from performing their essential job functions. Authorization to carry must be approved by the Department Head, City Manager, and Chief of Police following successful completion of an eight-hour safety course. Councilman Willey asked for an example of someone in a department that could not do their duty while carrying concealed. City Manager Crawford stated that the Utility Department where someone is in and out of holes, water, wastewater, where they would not want their weapon getting wet, or the physical movement in and out of holes. There have also been discussions about the Firemen and when it is safe or not to carry with their gear and in the nature of the job that they perform. Councilman Willey asked if every employee would have the same right if they passed the course. Mrs. Crawford stated yes. Each department would have to come up with a policy to regulate when and where they can carry. Those policies have not yet been developed. Councilman McMillian asked if the City training would be the same as the License to Carry Course. Mrs. Crawford stated it is not the same but was taken from Abilene and modified for Brownwood. Councilman Mathis stated that some departments will require more thought but could see a great benefit for City Hall employees to be able to carry. All agreed. Mrs. Crawford asked if the Council needed any additional details. Councilman Willey stated that he went through all the documents and was impressed with the detail. He asked if the Fire Department had a plan of how to secure weapons. Fire Chief Hicks stated that he is for allowing weapons as he has been through an active shooter incident. They plan to put lockboxes on each vehicle. Mayor Pro Tem Miller stated that he appreciated all the work that has gone into this plan and felt that this is a needed policy.

CONSENT AGENDA:

Mayor Pro Tem Miller asked if the item on the Consent Agenda needed to be removed for discussion. There being none, a motion was made by McMillian, seconded by Mathis, to approve the Consent Agenda as presented. Upon vote, motion carried unanimously.

Consider a resolution declaring a sewer screen and lockers as surplus property and declare disposition of same.

RESOLUTION NO. R-20-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROWNWOOD, TEXAS, DECLARING A SEWER SCREEN AND LOCKERS AS SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION OF SAME.

Consider a resolution adopting policies in connection with the TxCDBG-DRP program.

RESOLUTION NO. R-20-07

A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF BROWNWOOD, TEXAS PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Consider a resolution designating authorized signatories for TxCDBG-DRP #7219062.

RESOLUTION AUTHORIZING SIGNATORIES**RESOLUTION NO. R-20-08**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BROWNWOOD, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS, ENVIRONMENTAL DOCUMENTS, AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NUMBER 7219062.

REPORTS:**Health Department**

Administrator of the Brownwood – Brown County Health Department, Lisa Dick, reported that vaccines in 2018 were at 1816 and 2019 at 2278, up 25%; Screenings/Services in 2018 were 1002 and 2019 878, down 12%; TB Cases in 2018 28 and in 2019 16, down 42%; Rabies treatments in 2018 were at 38 and 2019 at 42, up 11%; Disease Investigations in 2018 were at 125 and 2019 at 102, down 18%; WIC participation in 2018 was at 12,144 and 2019 at 11,149, down 8%; WIC Benefits in 2018 were at \$850,151 and 2019 at \$780,465, down 8%; Restaurant inspections in 2018 were at 478 and 2019 at 522, up 9%; and Food Safety Education in 2018 were at 994 and 2019 at 971, down 2%. She stated that their areas of accomplishments included: The Public Health Preparedness (PHEP) established a Medical Reserve Corp. They increased community partnerships with organizations like Brownwood Regional Medical Center, Brownwood Independent School District, United Grocery Store, Howard Payne University, Ranger College, and Capella University. They increased community education by teaching, Stop the Bleed, Rabies awareness, TB prevention and treatment, STD prevention, hearing and vision screening training, grocery store tours for WIC clients. They partnered with HR to implement pre-employment drug screenings for city employees, saving \$684 (April – September) and reduced wait time for results. They implemented a Vulnerable Population Outreach Plan

and continued collaboration with the West Central Texas Council of Government Vulnerable Population Workgroup.

Senior Citizens

Mrs. Dick reported that meals at the Senior Citizens Center in 2019 were at 30,019. That is down 3 meals from 2018. Home Delivered Meals in 2019 were 27,784, up 7,242 due to Meals on Wheels canceling their program. The cost per meal is \$10.75 and is down 31¢ from 2018. Their accomplishments included: Partnering with local organizations like Good Samaritan Ministries to deliver boxed food to 40 home delivery clients each and Victory Life Church to provide baskets in November and December. Seniors participated in various community activities including the Empty Bowls, Good Samaritan Ministries fundraiser. They provided social activities for clients including a 1st annual Valentine's Dance and a 70's themed dance.

Museum

Museum Curator, Crystal Stanley reported that at the Wheels that Move the World event there were 1,100 plus visitors, up 265 from 2018; they had \$3,089 in ticket sales, up \$1,174 from 2018; the gift shop sold \$570.78, up \$25.66 from 2018, and they had \$116 mini train rides, down \$1,054 from 2018 due to the mini train breaking down. The Harry Potter Day produced over 500 visitors, up 250 from 2018; 200 plus train rides at \$606, up 68 from 2018; ticket sales were at \$1,749, up \$1,249 from 2018; and the gift shop sold \$198.21, which was down \$369.18 due to location and volunteer shortage. The Polar Express event had 600 visitors, netted \$3,090 in ticket sales, up \$2,170 in 2018, and sold \$642.38 in the gift shop, up \$316.64 from 2018. In 2019 there were 7,165 visitors, up 365; 2,598 train rides up 869; there were 1,392.25 volunteer hours up 457 from 2018 or \$10,093.81 up \$3,153.74. Their accomplishments include the addition of sensory backpacks; an LCRA donation of \$4,500; a partnership with Mattressville (sponsored events – paid for train rides) (Free advertising through Good2CU Texting.) They increased family memberships from 0 to 19 in one year; and they added a new mini locomotive – Bluebonnet Express.

BMDD Annual Report

Executive Director of the Brownwood Municipal Development District, Ray Tipton, presented the Annual Report but did not go over it in detail as the Council has heard the information in prior meetings. Mr. Tipton went over a line chart for project funds expended between 2018 and 2019. In 2018 there was \$596,404 spent and in 2019 \$1,094,430. The Riverside Park project was a new area expended for 2019. Their accomplishments included working with 3M Corporation to launch specialized training at Brownwood ISD. Texas State Technical College gave a grant of \$122,000 to purchase training devices for that specialized training for the 3M Corporation. Brownwood is the only city in the State of Texas to have the training. Also, TSTC is looking into a dual enrolment program with Brownwood ISD. Mr. Tipton reported that in their first meeting last year it was the first-time plant managers from Kohler, 3M Corporation, and Superior Essex had ever met. They are now having quarterly meetings with one another, touring each other's plants, and building a relationship.

Racial Profiling Report

Police Chief, Ed Kading, stated that Article 2.132 – 2.134 of the Texas Code of Criminal Procedure (CCP) requires the annual reporting to the local governing body of data collected on motor vehicle stops in which a ticket, citation, or warning was issued and to arrests made as a result of those stops, in addition to data collection and reporting requirements. Article 2.134 of the CCP directs that a “comparative analysis of the information compiled under 2.133” be conducted. The analysis was conducted by Eric Fritsch, Ph.D. and Chad Trulson, Ph.D. of the Professional Development Institute at the University of North Texas. Their analysis shows that the Brownwood Police Department is fully in compliance with all relevant Texas laws concerning racial profiling, including the existence of a formal policy prohibiting racial profiling by its officers, an education and training process, a formalized complaint process, and the collection of data in compliance with the law.

Councilman McMillian encouraged everyone to look at the restroom that was installed at Trigg Park and complemented Parks and Recreation Supervisor, Jon Ochoa for his hard work and dedication.

EXECUTIVE SESSION:

Council convened into Executive Session at 10:01 a.m., in the Haynes Conference Room, pursuant to the provisions of the Open Meetings Law, Chapter 551, Government Code Vernon’s Texas Codes Annotated, in accordance with the authority contained therein to discuss the following:

Section 551.087 – Deliberation Regarding Economic Development Negotiations

Section 551.072 – Deliberation Regarding Real Property

A. Discussion of a possible lease on the old Fire Station property.

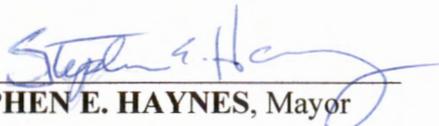
Council reconvened into open session at 10:43.

ACTION TAKEN AS A RESULT OF THE EXECUTIVE SESSION:

No action was taken.

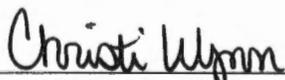
ADJOURNMENT:

There being no further business to come before the Council at this time, Mayor Pro Tem Miller declared the meeting adjourned.



STEPHEN E. HAYNES, Mayor

ATTEST:



CHRISTI WYNN, City Secretary