

REGULAR CALLED MEETING
City Council
July 14, 2020

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, July 14, 2020, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Stephen E. Haynes	:	Mayor
HD Jones	:	Councilman – Ward 1
Ed McMillian	:	Councilman – Ward 2
Larry Mathis	:	Councilman – Ward 3 (by Zoom call)
Walker Willey	:	Councilman – Ward 5
Pat Chesser	:	City Attorney
Emily Crawford	:	City Manager
Christi Wynn	:	City Secretary

with Councilman Draco Miller absent, constituting a quorum of the City Council.

CALL TO ORDER:	Mayor Haynes called the meeting to order.
PLEDGE OF ALLEGIANCE:	Pledge of Allegiance was led by Councilman McMillian.
INVOCATION:	Invocation was given by Councilman Willey.
ITEMS TO BE WITHDRAWN:	None
INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS:	None
CITIZENS PRESENTATIONS:	None

APPROVAL OF MINUTES:

A motion was made by McMillian, seconded by Jones, to approve the minutes of the Regular Called Meeting on June 23, 2020, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Assistant Finance Director, Melanie Larose, was present for questions regarding the checklist. A motion was made by McMillian, seconded by Jones, that the Claims and Accounts dated through July 10, 2020, be approved for payment as submitted. Upon vote, motion carried unanimously.

REQUESTS AND PRESENTATIONS:

Consider approving a quote for the foundation repair of Adams Street Community Center.

City Manager Crawford referred to the booking history of Adams Street Community Center from 2013 to current. It is the most booked facility we have with an average group size of fifty. Council discussed either repairing the foundation or renovating the interior. They discussed the foundation and felt that since the building is fifty years old it wouldn't settle anymore. The cracks in the brick are easy to repair and not very expensive. There

was discussion about one side of the building being used for City maintenance employees if they move from the Coliseum. That portion of the building would not require upgrades and could take out the dated carpet in that area to use as their work area. Parks and Recreation Director, David Withers, stated that we will need some landscaping changes to help water drainage, as well as the planned gutters. Council discussed fixing the brick and remodeling the inside. Mrs. Crawford stated that there is \$28,000 in this year's budget for repairs. Although we don't have time to complete the project in this budget cycle, we can purchase the materials this year and renovate in the next budget year. They discussed renovating the entryway and the main room first. Councilman Jones will provide the brick contractor information.

A motion was made by Jones, seconded by McMillian, to deny the quote for the foundation repair of Adams Street Community Center. Upon vote, motion carried unanimously.

Consider approving an addition at Fire Station #2.

Fire Chief, Eric Hicks, stated that Fire Station #2 was originally constructed in 1971 and has not had any significant upgrades since construction. It was originally built with one restroom and sleeping quarters that do not offer any privacy. The station needs additional restrooms, a workout room, laundry facilities for personal protective equipment, and office space. At the Council meeting on March 20, 2020, it was approved by the City Council to seek proposals and bring the project back for further consideration. To be the most cost effective, all project design work was completed inhouse by the City of Brownwood Engineering Department. Originally staff was going to manage the construction of the project inhouse, but after investigation, it was not feasible due to being unable to find qualified contractors interested in pricing each phase of the project separately. Three local general contractors who are on the list of city approved vendors were contacted and proposals were received by two of the three contractors contacted. Proposals were received from Cody Smith Construction in the amount of \$117,000; Kirby Cabler Enterprises in the amount of \$124,727.26; Waldrop Construction provided no submittal. After reviewing each proposal, staff recommends awarding the project to Cody Smith Construction not to exceed \$117,000. Additionally, staff is requesting \$3,000 to convert the sleeping quarters in the old station to a workout facility for a total project request of \$120,000. The funds for the addition will come from the 2016 C.O. which has \$120,000 in undesignated projects. Council discussed the siding of the building being metal, or hardie board, and brick. City Attorney, Pat Chesser, asked about the bid proposal process. Director of Development Services, Tim Murray, explained the process they went through to Mr. Chesser.

There being no more discussion, a motion was made by Willey, seconded by Mathis, to approve an addition at Fire Station #2 subject to the City Attorney's review of the bid specifications and bond requirements. Upon vote, motion carried unanimously.

CONSENT AGENDA:

Mayor Haynes asked if any items on the Consent Agenda needed to be removed for discussion. There being none, a motion was made by Mathis, seconded by McMillian, to approve the Consent Agenda as presented. Upon vote, motion carried unanimously.

Consider authorizing the Mayor's signature on an annual certification of the military equipment displayed at Camp Bowie Memorial Park requested from the United States Army TACOM Life Cycle Management Command.

Approve the City Manager to sign an agreement and any subsequent addendums, amendments, and acceptance of additional funds during the term of the contract with the Texas Department of State Health Services on behalf of the Brownwood/Brown County Health Department to provide the Women Infant and Children's Nutritional Program to our community.

APPOINTMENTS:

Consider Mayoral appointments to the Building and Standards Commission, Library Board, and the Planning and Zoning Commission.

Mayor Haynes stated that resignation letters have been received from David Clemons of the Library Board, Larry McBride of the Building and Standards Commission (Alternate Member), and Planning and Zoning Commission, and Sheri Wells from the Planning and Zoning Commission. He recommended David Claborn for the Library Board, Robert Snyder as an Alternate on the Building and Standards Commission, and Charles Lockwood, and Don Morelock on the Planning and Zoning Commission.

A motion was made by Jones, seconded by McMillian, to approve the Mayoral appointments to the Building and Standards Commission, Library Board, and the Planning and Zoning Commission as submitted. Upon vote, motion carried unanimously.

REPORTS:**COVID-19 Update**

Health Department Administrator, Lisa Dick, stated that there were sixty-six new cases of Covid-19 reported on July 13, 2020. One nursing home reported around thirty. She encouraged everyone to use precautions. Mayor Haynes stated that people wanting to hold events at city facilities outdoor would need to request permission and could do so by submitting it to the City Secretary for his (the Mayor's) approval. Councilman Willey thanked the Health Department for their hard work.

Fires

Fire Chief, Erick Hicks, reported that we have three brush trucks, one is helping fight a 700-acre fire in the Panhandle. There is a 200-acre fire in Mills County that we were unable to help with because there is also a 30-acre fire in Bangs that required our assistance.

EXECUTIVE SESSION:

Council convened into a closed executive session at 10:05 a.m., in the Haynes Conference Room, pursuant to the provisions of the Open Meetings Law, Chapter 551, Government Code Vernon's Annotated, in accordance with the authority contained in the following section:

551.074 – Personnel Matters

- A. City Manager's annual evaluation

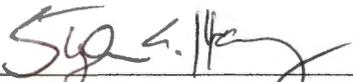
Council reconvened into open session at 10:50 a.m.

ACTION TAKEN AS A RESULT OF THE EXECUTIVE SESSION:

- A. No action taken.

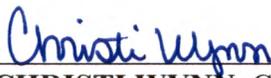
ADJOURNMENT:

There being no further business, Mayor Haynes declared the meeting adjourned.



STEPHEN E. HAYNES, Mayor

ATTEST:



CHRISTI WYNN, City Secretary