

REGULAR CALLED MEETING
City Council
May 10, 2022

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, May 10, 2022, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Stephen E. Haynes	:	Mayor
HD Jones	:	Councilmember Ward 1
Ed McMillian	:	Councilmember Ward 2
Melody Nowowiejski	:	Councilmember Ward 3
Draco Miller	:	Councilmember Ward 4
Walker Willey	:	Councilmember Ward 5
Emily Crawford	:	City Manager
Pat Chesser	:	City Attorney
Christi Wynn	:	City Secretary

with no members absent, constituting a quorum of the City Council.

CALL TO ORDER: Mayor Haynes called the meeting to order.
PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Councilmember McMillian.
INVOCATION: Invocation was given by Councilmember Willey.
ITEMS TO BE WITHDRAWN: None
INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS: None
CITIZENS PRESENTATIONS: None

APPROVAL OF MINUTES:

A motion was made by Nowowiejski, seconded by McMillian, to approve the minutes of the Regular Called Meeting on April 26, 2022, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Chief Accountant, Leah Thomas was available for questions regarding the checklist. A motion was made by McMillian, seconded by Miller, that the Claims and Accounts dated through May 6, 2022, be approved for payment as submitted. Upon vote, motion carried unanimously.

PUBLIC HEARING:

Conduct a public hearing and consider an ordinance on first reading to change the zoning classification of 831 Burkett Street, being the Mamie Johnson Subdivision, Lot 6, Thames Thompson, Block B, Lots 1-6, Acres 13.74, from MH Manufactured Home District to A-1 Agriculture District.

Director of Development Services, Tim Murray, stated that the Planning and Zoning Commission met on April 7, 2022, to discuss and vote on a request to rezone the property

at 831 Burkett Street. The owner Marta Jochims requested the zoning change to comply with the City ordinance for the keeping of livestock on her property. There was no opposition from citizens in the immediate neighborhood. The P&Z Commission voted in favor to grant the request to have the property rezoned from M-H Manufactured Home District to A-1 Agricultural District.

There being no others to speak, Mayor Haynes closed the public hearing and asked the City Secretary to read the Ordinance. After the reading of the ordinance, a motion was made by McMillian, seconded by Willey, to change the zoning classification of 831 Burkett Street, being the Mamie Johnson Subdivision, Lot 6, Thames Thompson, Block B, Lots 1-6, Acres 13.74, from MH Manufactured Home District to A-1 Agriculture District. Upon vote, motion carried unanimously.

ORDINANCE NO. 22-

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND MAP OF THE CITY OF BROWNWOOD, TEXAS, CHANGING THE ZONING CLASSIFICATION OF 831 BURKETT STREET, BEING THE MAMIE JOHNSON SUBDIVISION, LOT 6, THAMES THOMPSON, BLOCK B, LOTS 1-6, ACRES 13.74, FROM M-H MANUFACTURED/MOBILE HOME DISTRICT TO A-1 AGRICULTURAL DISTRICT; PROVIDING A SEVERABILITY CLAUSE; A SAVINGS CLAUSE; AND SETTING AN EFFECTIVE DATE.

AGREEMENTS AND CONTRACTS:

Discuss and take action to award a professional services agreement (resolution) for administrative services to Public Management, Inc. for the Community Development Block Grant - Downtown Revitalization Program / Main Street Project.

Deputy City Manager, Marshal McIntosh stated that the City of Brownwood solicited a request for purchase for grant writing and project administrative services for an anticipated 2022 TxCDBG grant, from three administrative service providers. The City only received one proposal, from Public Management, Inc., by the requested due date. The City is seeking to be awarded the maximum grant amount of \$500,000 for a Downtown Revitalization Program Grant from the Texas Community Development Block Grant program administered by the Texas Department of Agriculture. The Community Development Block grant fund is for public infrastructure to eliminate deteriorated conditions and foster economic development in historic areas and rural downtown areas. Grant Administration services are paid out only if the grant is awarded to the City. Public Management, Inc (PMI) does not charge an application fee to assist the City in applying. The application is due July 8, 2022, and awards are anticipated to be made in the fall of 2022 or early spring of 2023. Should the City of Brownwood be awarded the grant and be funded, Public Management's contract amount will be approximately 10% of the maximum grant award, not to exceed \$48,000. The City of Brownwood has an ongoing relationship with PMI, and since 2019 has applied for over \$700,000 in federal grant programs with their assistance. PMI's extensive knowledge of the regulations and procedures of federal programs will assist the City with day-to-day program management. PMI specializes in infrastructure funding, planning, and economic development.

A motion was made by Willey, seconded by Nowowiejski, to award a professional services agreement (resolution) for administrative services to Public Management, Inc. for the Community Development Block Grant - Downtown Revitalization Program / Main Street Project. Upon vote, motion carried unanimously.

RESOLUTION NO. R-22-12

A RESOLUTION OF THE CITY OF BROWNWOOD, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR A 2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – DOWNTOWN REVITALIZATION PROGRAM (DRP) PROJECT THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE (TDA).

Discuss and take action to award a professional services agreement contract (resolution) for engineering services with Enprotec / Hibbs & Todd, Inc. (eHT) for the Community Development Block Grant - Downtown Revitalization Program / Main Street Project.

Deputy City Manager, Marshal McIntosh stated that the City of Brownwood directly solicited a request for purchase of engineering services for an anticipated 2022 TxCDBG grant, from eight engineering service providers. The City received two proposals from Jacob and Martin, and Enprotec / Hibbs & Todd, Inc. (eHT). Staff is recommending Enprotec / Hibbs & Todd, Inc. (eHT). eHT is a civil, municipal, environmental, and geotechnical engineering firm with offices in Abilene, Granbury, and Lubbock, Texas. Their staff consists of engineers, surveyors, geologists, scientists, construction material specialists, lab technicians, and field operations professionals. The City of Brownwood has a great existing relationship with eHT. The City is seeking to be awarded the maximum grant amount of \$500,000 for a Downtown Revitalization Program Grant from the Texas Community Development Block Grant program administered by the Texas Department of Agriculture. The Community Development Block grant fund is for public infrastructure to eliminate deteriorated conditions and foster economic development in historic areas and rural downtown areas. The prospective project will identify a downtown corridor such as Fisk Avenue for the reconstruction/installation of new sidewalks, curb cuts/ADA access, pavement repair, and other eligible infrastructure improvements. The local contribution for both administrative services and engineering services is not expected to exceed \$75,000, which will be paid from American Rescue Plan funds as part of the required grant match.

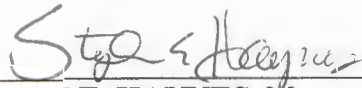
A motion was made by Jones, seconded by Miller, to award a professional services agreement contract (resolution) for engineering services with Enprotec / Hibbs & Todd, Inc. (eHT) for the Community Development Block Grant - Downtown Revitalization Program / Main Street Project. Upon vote, motion carried unanimously.

RESOLUTION NO. R-22-13

**A RESOLUTION OF THE CITY OF BROWNWOOD, TEXAS,
AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION
FOR A 2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM – DOWNTOWN REVITALIZATION PROGRAM (DRP)
PROJECT THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE
(TDA).**

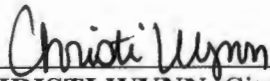
ADJOURNMENT:

There being no further business, Mayor Haynes declared the meeting adjourned.



STEPHEN E. HAYNES, Mayor

ATTEST:



CHRISTI WYNN, City Secretary