



March 14, 2023

Dear Candidate:

Thank you for your interest in the City of Brownwood. The qualifications to run for election are:

- 1) Must be a United States Citizen - Election Code §141.001(a);
- 2) Must be 21 years of age - City of Brownwood Charter;
- 3) Must have resided continuously in the State for 12 months immediately preceding election day - Election Code §141.001(a);
- 4) Shall have resided continuously in the City for one (1) year immediately preceding election day - City of Brownwood Charter;
- 5) If running for a City Council position other than Mayor, shall reside in the Ward for which you are seeking election as of the filing deadline. Charter, Section 15;
- 6) Be a registered voter in the City of Brownwood as of the date of the filing deadline for a candidate's place on the ballot (for a write-in candidate, as of the date of the election). Election Code §141.001(a);
- 7) Not have been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities - Election Code §141.001(a);
- 8) Shall not hold any other public office of emolument and shall not be interested financially in any contract, job, work, or service of or with the City - City of Brownwood Charter;
- 9) Not have been determined by a final judgement of a court exercising probate jurisdiction to be:
 - (A) totally mentally incapacitated; or
 - (B) partially mentally incapacitated without the right to vote. - Election Code §141.001(a)

This candidate packet contains forms and instruction sheets that you will need to run a campaign. A list of those forms are on the next page. Please note, any forms or written documents turned in to the City of Brownwood are subject to be released under the Texas Public Information Act.

Should you need additional information, please feel free to contact the following:

Secretary of State Elections Division:	1-800-252-8683
Texas Ethics Commission:	1-800-735-2989

We ask that candidates be courteous with signs. Once again, thank you for your interest in our City.

Sincerely,

Christi Wynn, TRMC, MMC
City Secretary

Enclosed you will find:

1. Election Calendar
2. First Steps for Candidates Running for a City Office.
3. Application of Place on the City's Election Ballot for 2021. (Instructions found on the back of the form.)
4. Appointment of Campaign Treasurer by a Candidate – Form CTA (this form **must** be filed with the office of the City Secretary **prior** to receiving and/or spending campaign funds.)
5. Instruction Guide for Form CTA
6. Three (3) Candidate/Officeholder Campaign Finance Report – Form C/OH
7. Instruction Guide for Form C/OH
8. Political Advertising requirements – State and Local
9. Campaign Finance Guide for Candidates and Officeholders who file with Local Filing Authorities
10. Texas Ethics Commission–Chapter 258, Election Code, Fair Campaign Practices Act
11. Code of Fair Campaign Practices
12. TML Guide